

# Operating Budget Certification

\_\_\_\_\_  
(Entity Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_, FL \_\_\_\_\_  
(City) (Zip)

For the Annual Operating Budget for the 12 months ending June 30, \_\_\_\_\_ the Pastor, Finance Council and Business Manager of Bookkeeper of the above referenced entity certifies the following:

1. The proposed Annual Operating Budget was prepared in consultation with the Pastor, Parish staff and Finance Council.
2. The proposed Annual Operating Budget was reviewed and discussed with the parish Finance Council at a meeting held on \_\_\_\_\_, \_\_\_\_\_ and that said budget, to the best of our ability and knowledge, is a realistic representation of expected operating results for the coming year.
3. That the Pastor has approved, in consultation with parish's Finance Council, the Annual Operating Budget for the coming fiscal year.
4. That the approved Annual Operating Budget for the coming fiscal year has been entered into the Parishsoft Budget Module.

\_\_\_\_\_  
Business Manager/Bookkeeper

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pastor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Finance Council Member

\_\_\_\_\_  
Date

Send via email to: [financialreporting@dosp.org](mailto:financialreporting@dosp.org)