



Dear Parent or Guardian,

Thank you for contacting the Office of Catholic Schools and Centers. Our office partners with the 46 Catholic Schools and Early Childhood Centers in the Diocese of St. Petersburg to provide an enriching, faith-filled educational experience.

We believe that resolving conflicts in our school communities begins with frank, honest communication directly with the parties involved. (Matthew 18:15-17) As such, our office will help parents/guardians, faculty and staff to communicate directly with the local school principal and/or pastor if they have not already done so. If a satisfactory resolution does not occur in those communications, our office will review situations and act to ensure that schools have adhered to Christ-centered principles and followed all appropriate Diocesan or local policies in their decision making process.

We ask that you complete and return the attached form. Our action will be as follows:

- If you have not already contacted the principal and/or pastor, we will assist you in your communication to those school leaders so that they can resolve the issue with you directly.
- If you have already contacted the principal and/or pastor and your issue has not been resolved, we will contact you after page two of this form is received by our office.

We thank you for choosing a Catholic school.

Sincerely,

Chris Pastura

Dr. Mark Majeski

Dr. Ann Davis

Chris Pastura
Superintendent of Schools

Dr. Mark Majeski
Associate Superintendent

Dr. Ann Davis
Associate Superintendent

Name of person completing form _____

Name of student _____

Contact Number _____

Contact Email _____

School _____ Date _____

Please initial before submitting this form:

- _____ I have already brought this concern to the attention of the school principal and/or pastor.
- _____ I am aware of the school policy that is relative to my concern as stated in the school handbook.

Briefly summarize your concern:

What was the outcome of the conversation with the school principal and/or pastor?

How can the office of the Superintendent best assist you with your concern?

Return form by:

U.S. Mail: Office of Catholic School and Centers, P.O. Box 40200 St. Petersburg, FL 33743-0200

Email: ocsc@dosp.org