

Sample Letter to Parents

Date:

Dear parents:

I am writing today to parents of our first graders, who will shortly be preparing for the sacraments of Reconciliation and Eucharist. I am inviting you to attend a workshop called "Strong Catholic Families- Strong Catholic Youth" which will be presented by diocesan personnel here at St. Adam's.

It will take place on Thursday evening, May 5, from 6:30 till 8 p.m., and will be repeated on Saturday morning, May 7, from 9 till 10:30 a.m.

The workshop is a pre-requisite for parents who wish to present their children for sacramental preparation in our parish. We strongly recommend that *both* parents attend. Child care will be available for both these sessions. If you are bringing children for childcare, please plan on arriving at least 15 minutes in advance.

Refreshments will be available at the Thursday evening session and coffee and pastry on Saturday morning. Please return the form below (by mail, via the Church collection, or via your child's religion teacher) so we can plan accordingly.

With Jim Smith our principal, and Mary Poppins our Religious Education Coordinator, I look forward to seeing you at the workshop.

Sincerely,

Pastor

REGISTRATION FORM
STRONG CATHOLIC FAMILIES WORKSHOP

We plan to attend on: _____ Thursday evening
_____ Saturday morning

We will need child care for _____ children, ages: _____

Name _____ Phone _____